

Local Government Checklist 2004 Voluntary Ozone Reduction Program

Fleet Maintenance

Ongoing

- ' Reduce excessive idling
- ' Stop at the click; do not overfill gasoline tank
- ' Refuel as late in the day as possible
- ' Keep vehicles tuned up and tires properly inflated
- ' Pressure test fuel caps to ensure a working seal



Ozone Action Day

- ' Avoid idling; turn vehicles off if idling more than 30 seconds
- ' Postpone refueling vehicles until the next day; wait until late in the day if necessary
- ' Reduce driving whenever possible
- ' Reschedule vehicle painting
- ' Reschedule storage tank refilling

Facilities/Building Maintenance

Ongoing

- ' Use lower volatile organic compound (VOC) emitting products (0-150 mg/l) in paints and stains as well as in custodial care
- ' Best management practices: tightly seal all solvents, properly dispose of rags with solvent waste
- ' Use a funnel to avoid spills when refueling equipment



Ozone Action Day

- ' Reschedule large-scale surface coating/painting projects or maintenance operations

Parks and Grounds Maintenance

Ongoing

- ' Retire pre-1997 small engine equipment
- ' Stop at the click, do not overfill gasoline tank; refuel as late in the day as possible;
- ' Train employees on proper filling of tanks and cans; use a non-spill gas can
- ' Use lower volatile organic compound (VOC) emitting products (0-150 mg/l)
- ' Maintain equipment, tune engines, sharpen blades, and clean underside of mower deck

Ozone Action Day

- ' Avoid hand-held, gasoline-powered, 2 stroke equipment
- ' Use hand tools or electric equipment
- ' Reschedule painting/stripping to a non-ozone alert day



Public Works

Ongoing

- ' Use lower volatile organic compound (VOC) emitting products (0-150 mg/l)
- ' Best management practices: tightly seal all solvents, properly dispose of rags with solvent waste
- ' Keep vehicles tuned up and tires properly inflated
- ' Avoid excessive idling
- ' Stop at the click; do not overfill tank



Ozone Action Day

- ' Reschedule large-scale surface coating/painting projects or maintenance operations
- ' Do not refuel vehicles; wait until late in the day if necessary
- ' Reschedule vehicle painting
- ' Reschedule storage tank refilling

Public Information

Ongoing

- ' Have material available on summertime ozone pollution – visit www.raqc.org
- ' Encourage on-site lunches or promote biking or walking to lunch
- ' Encourage the use of alternative transportation, trip reduction, and trip linking
- ' Show positive reinforcement for ozone conscious employees

Ozone Action Day

- ' Send out e-mail alert to all employees on ozone action alert days; provide recommendations to reduce ozone pollution
- ' Place an ozone action alert on your local cable channel scroll
- ' Display sign signifying high ozone day

